PLEASE COPY THIS FORM PRIOR TO COMPLETING IT SO IT CAN BE FAXED OR MAILED.

SEMCO™ WINDOWS & DOORS

ORDER FORM

Purchase Order No. _____ Date Ordered _____

Bill to Address

Attention _____

Company _____

Address _____

City _____ State _____ Zip _____

Ship to Address (Please fill out only if different from "Bill to Address.")

Attention _____

Company _____

Address _____

City _____ State _____ Zip _____

ITEM NUMBER	ITEM NAME	SIZE	PRICE EACH	QUANTITY	TOTAL
EX. 2299229	Job Site Jacket	L	$53.00	2	$106.00

Please copy this form and Mail or Fax Order To:
Attn.: Marketing Department
Semling-Menke Co., Inc.
P.O. Box 378, Merrill, Wisconsin 54452-0378
Phone: 1.800.333.2206 • Fax: 715.536.3067

Ordered By: _____
(Signature of individual with purchasing authority.)

PLEASE NOTE: These prices do not include shipping, or any applicable tax. Standard delivery time is approximately 10 business days on non-personalized items.

Total Order $ _____
Handling $ 4.00
Grand Total $ _____
Minus Co-Op at 50% $ _____
Total Amount Due* $ _____
*Does not include tax or shipping.

IMPRINT INSTRUCTIONS

PLEASE PRINT CLEARLY. Sorry, no custom logos can be imprinted.

Granite Gray Auto Mug

Each travel mug will be printed in black with the Semco™ logo on one side and your personalized copy on the opposite side. Fill in the boxes below with the copy you want printed on your travel mugs. Please do not exceed the boxes provided, as the copy area is limited to five lines. Each line is 20 characters long, including spaces between words.

E-Z Writer Pencil

Each pencil will be printed with the Semco™ logo and your personalized copy. Fill in the boxes below with the copy you want printed on your pencils. Please do not exceed the boxes provided, as the copy area is limited to three lines. Each line is 24 characters long, including spaces between words.

© Semco Windows and Door 10/05 All Rights Reserved